

SHAKER HEIGHTS CITY SCHOOLS Shaker Heights, Ohio

CONFIDENTIAL INVESTIGATION FORM Harassment, Bullying

Date Complain Received:			Date Reviewed:		Tim Rev	e iewed:	
Administrator	•					icwed.	
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Report of Alleg	gation: (ple	ease be fac	tual including w	ho, what, v	when and	where)	
Date(s) of Incid	dent:						
Location of Inc	cident:	***************************************				***************************************	1111
					- KIDO	•	
Summary of In	icident:		Administrati	, 15e	O,	<u> </u>	
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			VqWIII.	***************************************	·		·····
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Alleged Harass	ment Tyne	· П (Gender 🗌 Disa	bility 🔲	Race 🗌	Other	
	тене Турс	·		offity [_]	Nace	Other	
Students Alleged	Grade	IEP	Alleged	Grade	IEP	Witnesses	Grade
Victim/s		Yes/No	Perpetrator/s	Grade	Yes/No	Witheses	Grade
<u> </u>							
·							
Incident Reported by:			C	heck one:	Studer	nt Teacher	

INVESTIGATION REPORT (continued) Harassment, Bullying

Date(s) of Investigation:	Administrator:			
Investigation:				
1. Members of Team: (print names)				
2. Students Interviewed: (print names)				
3. Summary of Allegations: (attach additional sheets if needed)				
	4			
	Manager and the second			
4. Outcome of Investigation: (attach additional sheets if needed)				
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INVESTIGATION REPORT (continued) Harassment, Bullying

		Referral: (if applicable)					
		Law Enforcement	Date:				
		696-KIDS	Date:	Reported by:			
		Parent contact by phone of Conference with student Extended study detention Out-of-school suspension	ı, days	☐ Parent confe	spension, days		
	Explanation:						
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5.	5. Plan to Prevent Recurrence or New Harassment:						
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6.	Notification: Written notice to	custodial parent/guardian	of perpetrator and	d/or victim	Date:		
	Written notice to highly involved	custodial parent/guardian in incident	of victim and oth	er student	Date:		
	Copy of written r	notice to teacher(s) or appr	ropriate staff		Date:		
	Copy of investiga	ation form to appropriate A	Assistant Superint	endent	Date:		

INVESTIGATION REPORT (continued)

Harassment, Bullying

List Timeline of Actions

Date	Action			
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Directions:

- 1. Attach all other pertinent information to this form including copy of written notices to custodial parents.
- 2. Place in confidential file by student's last name.